

# Clackamas Community College

Code: **DLC**  
Adopted: 2/08/06  
Readopted: 10/12/11  
Orig. Code(s): 713

## Expense Reimbursements

The College will reimburse employees and board members for business-related travel expenses. The College will remain supportive of professional development and self improvement that requires travel while maintaining procedures to ensure the cost effective and appropriate use of College resources. The procedures shall comply with all applicable federal and state requirements.

END OF POLICY

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### Legal Reference(s):

[ORS 294.155](#)  
[ORS 341.290\(2\)](#)

I.R.C. § 162; Business Expenses, 26 C.F.R. 1.162-1.  
INTERNAL REVENUE SERVICE, PUBLICATION 463: TRAVEL, ENTERTAINMENT, GIFT AND CAR EXPENSES.

### Cross Reference(s):

BHD - Expenses of Board Members